



**Regular Monthly Meeting Minutes**  
**Thursday, October 10, 2024 – 6:00 pm**

**I. Call to Order – 6:05 PM**

**II. Public Notice of Meeting/NJ Sunshine Law**

The New Jersey Public Meetings Law was enacted to ensure the right to the public to have advanced notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted on in accordance with N.J.S.A 10:4-6 et seq.

On the rules of this act, Achievers Early College Prep Charter School has caused notice of this meeting by publicizing the date, time, and place, of the regularly scheduled meeting in the Public Notice Section of the Star Ledger and Trenton Times and Posted at the Achievers Early College Prep Charter School located at 544 Chestnut Ave, Trenton NJ 08611. Formal action will take place at this meeting.

**III. Roll Call**

Trustees	Role (Term Expires)	Present	Absent	LA/ED
1. Alescia Teel	Trustee, (2/2026)	x		
2. Elizabeth Murphy	Trustee, (8/4/2026)	x		
3. Mayokun Oshin	Trustee, (3/2026)	x		
4. Larry Patton	Trustee, (3/2026)	x		
5. Imebet Stewart	Trustee, President (3/2026)	x		
6. Meredith Pennotti	Trustee (4/2026)	x		

**Also Present**

Non-Voting	Role	Present	Absent	LA/ED
Osen Osagie	Director	x		
Joshua Solow	SBA, School Business Office		x	
Elizabeth Neary	Board Secretary, School Business Office	x		
Shannon Wright	Director of Operations/ Assistant SBA	x		
Hope Blackburn	Board Attorney	x		

**IV. Acceptance of Meeting Agenda**

Motion for Achievers Early College Prep Charter School, Board of Trustees to approve the Agenda for the **October 10, 2024**, meeting.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Alescia Teel	2	x				Mayokun Oshin		x			
Imebet Stewart		x				Larry Patton		x			
Elizabeth Murphy	1	x				Meredith Pennotti		x			

**V. Acceptance of Meeting Minutes**

Motion for Achievers Early College Charter School, Board of Trustees to approve the minutes from the **September 12, 2024** Regular Board Meeting, and the **September 12, 2024 & September 24, 2024** Special Board Meetings.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Alescia Teel	2	x				Mayokun Oshin		x			
Imebet Stewart		x				Larry Patton	1	x			
Elizabeth Murphy		x				Meredith Pennotti		x			

**VI. Adjourn Public Session and Begin Executive Session - 6:08 PM**

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Alescia Teel		x				Mayokun Oshin		x			
Imebet Stewart		x				Larry Patton	2	x			
Elizabeth Murphy	1	x				Meredith Pennotti		x			

Elizabeth Murphy motioned for the Board to enter an executive session. Personnel matters were discussed.

**VII. Adjourn Executive Session and Reconvene Public Session - 7:10 PM**

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Alescia Teel		x				Mayokun Oshin		x			
Imebet Stewart	1	x				Larry Patton		x			
Elizabeth Murphy		x				Meredith Pennotti	2	x			

**VIII. Motions Added Following Executive Session**

1. RESOLVED, That the Achievers Early College Prep Charter School Board of Trustees hereby places Osen Osagie on Administrative Leave with Pay pending further review and action by the Board; and be it

FURTHER RESOLVED, That Osen Osagie shall have no actual, apparent, implied or inferred authority to act on behalf of the Achievers Early College Prep Charter School; and be it

FURTHER RESOLVED, That during the period of Administrative leave Ms. Osagie is not permitted on Board property without permission from the Board President and access to the School’s computer system and any and all records is hereby suspended.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Alescia Teel		x				Mayokun Oshin		x			
Imebet Stewart		x				Larry Patton	2	x			
Elizabeth Murphy	1	x				Meredith Pennotti		x			

ROLL CALL VOTE

2. RESOLVED, That the Achievers Early College Prep Charter School Board of Trustees hereby appoints Nava Coppin as Acting Director of the Achievers Early College Prep Charter School, effective immediately.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Alescia Teel	2	x				Mayokun Oshin		x			
Imebet Stewart	1	x				Larry Patton		x			
Elizabeth Murphy		x				Meredith Pennotti		x			

ROLL CALL VOTE

**IX. Motions for Approval**

**1. Finance**

- a. Board Secretary’s and Treasurer’s Report: To approve the Secretary’s and Treasurer’s Reports for September 2024, as per the attached. Pursuant to N.J.A.C. 6A:232.11(a), the Achievers Early College Prep Charter School Board of Trustees acknowledges receipt of the secretary’s certification, and after review of the monthly financial report (appropriations section) certifies that, to the best of its knowledge, as of September 2024, no major account or fund has been over expended in violation of N.J.A.C. 6A:232.11(b), and that sufficient funds are available to meet the school’s financial obligations for the remainder of the fiscal year.
- b. Bills List: To approve bills list and check journal for the period September 13, 2024, to October 10, 2024.
- c. To approve the following payrolls:

September 15, 2024	\$165,536.73
September 30, 2024	\$188,374.95

- d. To approve the reimbursement to **Jonquille Eley** for posters from Staples in the amount of \$98.52, as attached.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Alescia Teel		x				Mayokun Oshin		x			
Imebet Stewart	2	x				Larry Patton		x			
Elizabeth Murphy		x				Meredith Pennotti	1	x			

**2. Contracts – Motions tabled by Board for future consideration**

- a. ~~To approve the quote from **GoTo Connect** for phone service for a 1-year term, in the amount of \$1,654.51 per month, as attached.~~
- b. ~~To approve the quote from **Greenhouse Software**, Inc for a 12-month subscription for recruiting software services in the amount of \$9,028.80, as attached.~~
- c. ~~To approve the new lease quote with **Reliant Office Systems** for two replacement printers and one additional printer, including maintenance, in the amount of \$1,166.67 per month, for a 24-month lease term, as attached.~~

**3. Buildings & Grounds - NONE**

**4. Personnel – Motions tabled by Board for future consideration**

- a. ~~To approve the resignation of **Amy Craft**, Substitute STEAM Teacher, effective November 8, 2024, as attached.~~

- b. To approve an additional \$1,000 for **Amina Chowdhry** as a New Hire Bonus, hired 7/1/24, to be paid in two equal installments in December & June (originally paid as a signing bonus of only \$500).
- c. To approve a \$3,000 stipend for **Daniel Aulisio** as Middle School STEAM Coordinator, and \$3,500 stipend for STEAM Committee paid in equal installments through June.
- d. To approve the position change for **Kelly Pezzina** from ELA Teacher to Assistant Principal of ELA/Humanities for the 2024/2025 school year, moving from 10-month to 12-month status, with an annual base salary increase from \$81,000 to \$108,000 (prorated), as attached.
- e. To approve Myra Bellamy to provide Home Instruction to student ID 10125, at a rate of \$55/hour, not to exceed 15 hours per week.
- f. To approve the position of **Assistant Athletic Coordinator, High School** for the 2024/2025 school year, with a stipend amount of \$4,500.
- g. To approve **Gregory Lewis** for the 2024/2025 above-named position of Assistant Athletic Coordinator, High School, stipend amount \$4,500.
- h. To approve the following **new hires** for the 2024/2025 school year, as attached:

10-Month Employee	Position	Salary	Stipend/Bonus	Stipend/Bonus payment date	Start Date
Eunice Bonnette	Algebra Teacher	\$73,128	\$1,500 New Hire Bonus \$3,500 STEAM Committee stipend	Dec 15 & June 15 Equal installments through June	TBD

- i. To approve the following staff for the 2024/2025 coaching stipend positions previously approved at the 9/12/24 Regular Board Meeting:

Employee name	Coaching Position	Annual Stipend Amount
Jerod Cain	High School Head Coach, Basketball	\$4,500
Daniel Paulsen	High School Assistant Head Coach, Basketball	\$3,500
Wilson Ruano-Garcia	High School Head Coach, Futsal (soccer)	\$4,500
Bobbi Floyd	Middle School Head Coach, Basketball	\$4,500
Anthony Knight	Middle School Assistant Head Coach, Basketball	\$3,500
Julianna Nini	Middle School Head Coach, Soccer	\$4,500
Wilson Ramos	Middle School Assistant Head Coach, Soccer	\$3,500
Shannon Wright	Head Coach, Cheerleading, HS & MS	\$5,500
Elvia Cerna-Maldonado	Assistant Head Coach, Cheerleading, HS & MS	\$4,500

**5. Curriculum/Special Education/Student Activities – Motions tabled by Board for future consideration**

- a. To approve the quote from **Mindwell Behavioral Health** for student counseling services in the amount of \$5,200, as attached.
- b. To approve the payment to **Referees** for eight Middle School soccer games, at a rate of \$100 per game, total \$800, as attached.
- c. To approve the quote from **Barnes & Noble** for Middle School ELA student novels in the amount of \$2,182.80, as attached.
- d. To approve the quote from **Bens Deli & Catering** for student refreshments at the High school Honor Roll Breakfast, in the amount of \$651.40, as attached.
- e. To approve the quote from **Café Domenico's** for student refreshments at the High School Fall Dance, in the amount of \$573.55, as attached.

f. ~~To approve the quotes with **Student Transportation, Inc.** for round trip student transportation for the following college visits, total \$1,190, as attached:~~

College	Date	Fee
Villanova University	December 5, 2024	\$695.00
Bryn Mawr College	December 10, 2024	\$495.00

g. ~~To approve the purchase of supplies from **Staples, School Specialty & Amazon** for the November 21, 2024, STEAM Fair totaling \$1,428, as attached.~~

h. ~~To approve the after school tutoring program for **Middle School students**, total program cost \$27,100, as attached.~~

i. ~~To approve the after school tutoring program for **High School students**, total program cost \$27,100, as attached.~~

j. ~~To approve the quote with **DG Unlimited** for High School student MLL earbuds, in the amount of \$6,629.74, s attached.~~

**6. Policy/Misc. - Motions tabled by Board for future consideration**

a. ~~To approve the first reading of the job description for **Director of Human Resources**, as attached.~~

**7. New Business - NONE**

**X. Enrollment Report -NONE**

**XI. Public Comment**

Ms. Pezzina asked when the next special board meeting will take place. Liz Murphy answered that it will be sometime next week and must be advertised.

**XII. Reports / Look Ahead / Miscellaneous**

1. Next Regular Board Meeting: Thursday, November 14, 2024 at 6:00 pm.

**XIII. Adjourn Public Session/End Meeting - 7:18 PM**

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Alescya Teel	1	x				Mayokun Oshin		x			
Imebet Stewart	2	x				Larry Patton		x			
Elizabeth Murphy		x				Meredith Pennotti		x			